

In pursuance of provision of clause (3) of article 348 of the "constitution of India" the Governor pleased to order of publication of the following English translation of notification No. /XXVIII-2- 2004-216/2004 Dehradun: dated: September, 2004

Government of Uttaranchal
Section – 2
No. 2119/XXVIII-2-2004-216/2004
Dehradun: dated: 06 September, 2004

NOTIFICATION

UTTARANCHAL MEDICAL COUNCIL RULES, 2004

In exercise of powers conferred by section 30 of the Uttaranchal Medical Council Act 2002 (Act 17 of 2002) and all other powers enabling it in this behalf, the Governor of Uttaranchal makes the following Rules:-

Preliminary

SHORT TITLE AND COMMENCEMENT

1. (a) These rules may be called the Uttaranchal Medical Council Rules 2004
- (b) These Rules shall be applicable to the whole State of Uttaranchal.

DEFINITIONS

2. In these rules, unless the context requires otherwise-
 - a) "Act" means the Uttaranchal. Medical Council Act ,2002
 - b) "Council" means the Uttaranchal Medical Council.
 - c) "Form" means a form appended to these rules.
 - d) "Section means a section of the Act.
 - e) Words and Phrases used-but not defined in these rules shall have the same meaning as assigned to them in the Act.

REGISTRATION

RULES FOR REGISTRATION

2. Every person who is engaged in prastic in Modern system Medicines or any of its Branches in Uttaranchal either in Govt. or in Private and those who hold qualifications prescribed in

Schedule First, Second and Third of Indian Medical Council Act ,1956 (Central Act 102 of 1956) shall have to get themselves re-registered at Uttaranchal.

In exercise of powers under section 10 (a) and 18 of the Uttaranchal Medical Council Act 2002, the Council shall provide for registration of medical practitioners and maintain the live register.

(1) Provisional Registration .

Any person who has completed final MBBS examination as provided under section 15(3) of the Act and intends to practice modern system of medicine in Uttaranchal for Internship training at institution recognized by Uttaranchal Medical Council, can apply under section 18 of the Act, for registration in the register of the Council by applying to the Registrar in the prescribed form (Form-1) with attested copies of certificates of educational qualifications required, 4 passport size photographs and prescribed fees in the form of Bank draft / Banker's cheque payable to " Uttaranchal Medical Council, Dehradun" as maybe fixed from time to time by the Council 4 The Registrar shall issue a proper receipt for the application: The Registrar shall consider the application, and if found proper shall issue the following to the applicant within a reasonable period: ..

(a) A Certificate of Provisional Registration Form- 2)

(b) Photo Identity Card (Form-3)

(2) Registration

Any person who possesses qualification as laid down under 15(3) of the Act and wishes to practice modern system of medicine in Uttaranchal. can apply under section 15 of the Act, for registration in the live register of the Council by applying to the Registrar in the prescribed form (Form-4) with copies of certificates of educational qualification required, 4 passport size photographs and prescribed fees in the form of Bank draft / Banker's cheque payable to "Uttaranchal Medical Council, Dehradun" as may be prescribed from time to time by the Council. The Registrar shall issue a proper receipt for the application. The Registrar shall consider the application and if found in accordance with the requirement of Act shall issue the following to the applicant within a reasonable period:

a) A Certificate of Registration (Form-5)

b) A Photo Identity Card (Form-6)

(3) Preparation of Register

a) The register prescribed under section 15(2) of the Act shall include the following details of the registered medical practitioner:

- Registration No.
- Full name including father's/husband's name and surname and also the maiden name in case of a woman
- Date of birth
- Address of residence.
- Address of place of medical practice.
- Nationality

- Academic Qualifications and date on which the same were obtained
- Date of registration under the Act
- Date of removal and if subsequently re-registered, the date of entry after removal
- Remarks such as warnings, merit certificate, awards etc.

(4) Temporary Registration

Persons registered in other State Councils/Medical Council of India would be permitted to practice modern system of medicine in Uttaranchal temporarily on submission of an application to the Registrar for upto a period of 3 months for which he/she would be issued written permission. After 3 months such permission would not be given without registration with the Uttaranchal Medical Council.

In case of persons registered in other State Councils/Medical Council of India visiting Uttaranchal for giving live demonstrations, Uttaranchal Medical Council would have to be informed by the institution in which the proposed procedures are to be performed.

(5) Transfer of Registration

Before granting registration to an applicant, the Uttaranchal Medical Council, the Council shall inform the concerned Council where the applicant is already registered, in Uttaranchal Medical Council and that the old registration should be deemed to be cancelled. In case the State Council objects to registration by the Council and provides reasons for the same, the matter would be reconsidered by the Council and registration could be cancelled, if so decided upon.

(6) Registration of Additional Qualifications

Persons registered with the Council can apply for entering the additional qualifications acquired by them on the prescribed format (Form-8) in the Council Register on payment of fee prescribed by the Council. After entering of additional qualifications in the Register, the Council would intimate the applicant by post in this regard.

(7) Renewal of Registration

Renewal of registration would be done as per the bye laws of the Council within period specified by the council.

(8) Restoration of Registration

The Executive Committee of the Council may consider restoration of registration of a person whose name had been struck off the register In accordance with report of Disciplinary Committee" following enquiry. In such a case procedure for fresh registration, if necessary, would be followed.

(9) Publication of Register

- a) The Registrar shall publish a list of registered practitioners after the publication of notice in the news papers and official Gazette and also the date from which the same shall be effective under sub-section (5) of section 15 of the Act as the Council deems fit and subsequently every five years.
- b) Under section 20 of the Act, the Registrar shall publish annually on or before a date to be decided by the Executive Committee, an addendum and a corrigendum to the list published under (a) above.

(10) MIGRATION /TRANSFER

Requests for Migration to another Medical Council would be considered by the Council and NOC issued by the Registrar.

CERTIFICATE OF GOOD STANDING

3. The certificate of good standing in medical practice will be issued on the payment of prescribed fees, if no enquiry is pending against the applicant.

4.

ELECTIONS

5. (1) Representatives of Medical Colleges/Institutions:

- (a) The Registrar shall, by notice in writing inform the Registrar of every medical college/institution established by law in the Uttaranchal that the term of office of the member is due to expire on the date specified in the notice, such notice being given not later than sixty days before the expiry of such term; and likewise, inform the Registrar of every casual vacancy within thirty days of its occurrence; and shall call upon the Head of Institute /Principal to hold the election before the date specified in the notice. The notice shall be sent by registered post.
- (b) The name of the person elected shall, as soon as possible but not later than seven days after the date of declaration of the result of the election, be communicated by the Registrar of such Medical College/Institution to the Government.

(2) **Representatives of Registered Medical Practitioner and Preparation of Electoral Rolls:**

- i. The Registrar shall prepare the electoral roll of the registered medical practitioners from the register of medical practitioners. The electoral roll shall include the names of all practitioners on such date prior to the date of notice published under (iii) below, as may be fixed by the Council for each election. .
- ii. (ii) The electoral roll shall be kept open for inspection in the office' of the Council at least thirty days before the last date fixed for receipt of nomination papers under rule 5(4).
- iii. The registrar shall, at the same time issue a notice in the Official Gazette and in at least two prominent newspapers in Form 9 calling upon the registered practitioners to send their objections or suggestions, if any, with regard to the entries in the electoral roll before a date specified in the notice which will not be earlier than fifteen days of the publication of this notice. All objections received before the date specified in the notice shall be considered by the Registrar and corrections made, if necessary in the electoral roll.
- iv. Any practitioner aggrieved by the decision of the Registrar may, within five days from the date of receipt of the order, prefer an appeal to the President of Uttaranchal. Medical Council.

(3) **Returning Officer**

The Registrar shall normally be the Returning Officer.

(4) Fixation of stages of election

(a) The Returning Officer shall fix the date, hour and place for the following stages of election, namely:-

- (i) receipt of nomination papers
- (ii) scrutiny of nomination papers
- (iii) withdrawal of nomination papers
- (iv) receipt of ballot papers; and
- (v) counting of votes

(b) The date of the receipt of nomination papers shall not be less than *forty* days before the date fixed *for* the receipt of ballot papers. The date fixed *for* scrutiny of nomination papers shall be not less than thirty-five days before the date fixed *for* receipt of ballot papers. The date fixed *for* withdrawal of candidature shall be not later than three days after the completion of scrutiny of nomination papers or if that day is a public holiday, the next succeeding day, which is not a public holiday.

(5) Notice of Election

At least thirty days before the date fixed for the receipt of nomination papers, the Returning Officer shall publish in the Official Gazette and in at least two newspapers selected by him a notice in Form 10 notifying the dates fixed under rule 5(4) and calling upon the electors to elect new members and send nominations for the purpose.

(6) Nomination of Candidates

- a. Every registered practitioner whose name appears in the electoral roll prepared under rule 5(2)(a)- (hereinafter referred to as 'the elector' in this Part), shall be qualified for election under this Part.
- b. candidates qualified for election shall be proposed and seconded by practitioners qualified as electors.
- c. The nomination papers shall be in Form 11 and the Forms shall be supplied by the Registrar to every candidate on his requisition, either in person or through a representative. ,
- d. Every nomination paper duly completed and signed by the proposer and the seconder and I subscribed by the candidate himself as consenting to the nomination shall be sent by post or otherwise so as to reach the Returning Officer on or before the date and time appointed under rule 5(4) for receipt of nomination papers. Nomination papers received after the time so fixed shall be rejected. The Returning Officer shall immediately on receipt of a nomination paper record thereon the date and the time of its receipt by him

(7) Scrutiny of Nomination Papers

On the date and the time appointed for scrutiny of nomination papers, the candidates and one proposer and seconder of each candidate may attend the proceedings at the appointed time and place and the returning officer shall give them

all reasonable facilities to examine the nomination papers which have been delivered within the time limit fixed for their receipt thereof under rule 5(4).

(8) Disposal of Objections

The Returning Officer shall examine the nomination papers and shall decide all objections which may be made before him to any nomination and may, either on such objection or on his own motion, after such summary enquiry, if any, as he may deem to be necessary, reject any nomination for any of the following reasons, namely:-

- (a) that the candidate or his proposer or his seconder is not an elector;
- (b) that there has been any failure to comply with the provisions of the Act or the Rules made thereunder relating to elections to the Council;
- (c) that the signature of the candidate or his proposer or his seconder is not genuine or has been obtained by fraud, coercion or under influence.
- (d) that the candidate is disqualified or is not qualified under the Act or these rules for election.

9) Completion of Scrutiny

- (a) The scrutiny shall be completed on the day appointed in this behalf and no adjournment of scrutiny shall be allowed.
- (b) The Returning Officer shall, on the same day, endorse on each nomination paper, his decision as to whether the nomination paper has been accepted or rejected and in case the nomination paper is rejected, shall record the reasons for such rejection.

(10) Withdrawal of Candidature

Any candidate may withdraw his candidature within him and delivered by post or hand to the Returning three days of completion of scrutiny of nomination papers by a notice in writing signed by Officer. .

(11) List of Contesting Candidates

On completion of the scrutiny of the nominations and after the expiry of the period within which a candidate may withdraw his candidature under rule 5(10), the Returning Officer shall forthwith under his signature publish on the notice board at the office of the Council a list of contesting candidates.

(12) Procedure of Uncontested Elections

After the publication of list of contesting candidates, if the number of contesting candidates does not exceed the number of vacancies to be filled in, the returning officer shall forthwith declare such candidates to be duly elected to fill such vacancies without any votes being taken and report the names of such candidates to the Government.

(13) Contested Election

- (a) When there are more contesting candidates than the existing vacancies, the voting shall be by means of postal ballot, or by personal voting within the stipulated time and date.
- (b) The Returning Officer shall forthwith seek publication of the names and addresses of the contesting candidates in the Official Gazette and the same shall be displayed on the notice board in the office of the Council.

(14) Printing of Ballot Papers

The Returning Officer shall arrange for the printing of ballot papers in Form 12 with the names of the contesting candidates entered in alphabetical order.

(15) Dispatch of Ballot Papers to Electors

- (a) Twenty one days before the date fixed for the receipt of ballot paper under rule 5(4), the Returning Officer shall dispatch to every elector by post under certificate of posting:
 - One ballot paper in Form 12 duly signed by him;
 - A smaller blank cover with the words "Ballot Paper" printed thereon; and
 - a large cover addressed to himself in Form-13.
- (b) The Returning Officer shall make a mark in one copy of the electoral roll against the name of every elector to whom a ballot paper and covers have been dispatched. The marked copy of the electoral roll and the counterfoils of the ballot papers sent shall be sealed in a packet immediately after the date fixed for receipt of ballot papers under rule 5(4).

(16) Issue of Duplicate Ballot Paper

If any elector has not received his ballot paper and covers or has inadvertently spoilt the ballot paper or lost it, then, he may send to the Returning Officer at least seven days before the date fixed for receipt of ballot papers under rule 5(4), a declaration to that effect signed by himself and accompanied by spoilt papers, if any, and requesting the Returning Officer to send him duplicate papers in place of those not received, spoilt or lost. When duplicate papers are issued, a record thereof shall be kept by the Returning Officer and a mark "Duplicate" made on the larger cover and on the ballot paper issued. The original ballot issued will be cancelled and will not be taken for counting even on receipt.

(17) Delivery of Ballot Paper to Elector in Person.

Any elector whose ballot paper is returned undelivered may apply to the Returning Officer in person for such ballot paper before the date fixed for receipt of ballot papers under Rule 5(4) and take delivery of the ballot paper after satisfying the Returning Officer of his identity and giving a receipt.

(18) Recording of Votes By Electors

- (a) On receipt of the ballot paper an elector shall record his votes by putting mark (X) in column (3) of the ballot paper against the names of the candidates to whom he wishes to give his votes. The elector shall have as many votes as there are vacancies

and can give only one vote to each candidate. The elector shall not reveal his identity on the ballot paper by putting his signature or by any other means.

- (b) After recording his vote, the elector shall put the ballot paper in the smaller cover, close it and put it in the larger cover. The elector shall then close the larger cover and write his full name and sign at the places marked on the larger cover and shall then send the same by post or otherwise, so as to reach the Returning Officer on or before the date and the hour appointed under rule 5(4) for receipt of ballot papers.
- (c) Any elector who is under any disability which incapacitates him from recording his vote in the above manner may take the assistance of a Gazetted Officer or a Magistrate in recording his votes. Such officer shall, in such case, record on the back of the larger cover a certificate in the following manner, namely:

"I (Name of the Officer) hereby certify that (name of the elector) being incapable of recording -- his votes due to (cause of incapacity) requested me to record his votes and I have recorded his votes according to his desire and in his presence"

Signature of the Officer
Seal of his Office or Rubber Stamp
of his Designation.

(19) Custody of Ballot Papers

All covers containing ballot papers shall on receipt be kept in a sealed box by the Returning Officer after noting the date and time of receipt on each cover and shall not be opened till the time and date of counting. Any cover received after the date and time fixed for receipt of ballot papers under rule 5(4) shall be kept in safe custody and shall not be opened.

(20) Scrutiny and Counting of Votes

- (a) The scrutiny and counting of votes shall be undertaken by the Returning Officer at the time day and place appointed under rule 5(4).
- (b) A candidate and not more than one representative, duly authorized by him, may remain present at the time of counting of votes.
- (c) The whole ballot paper shall be treated as invalid-
 - (i) if the elector has failed to write his full name and make his signature on the larger cover in which the smaller cover containing the ballot paper is kept;
 - (ii) if the mark (x) is placed opposite the names of more candidates than the number of seats to be filled, or if more votes are given than he is entitled to under 5(18) (a).
 - (iii) if the elector has put his signature on the ballot paper and has made any other mark thereon which may reveal his identity.
 - (iv) If the Returning Officer receives more than one ballot paper from the one smaller cover or more than one smaller cover in any larger cover, all such ballot papers shall be treated as invalid.

(v) the original ballot paper where the duplicate ballot paper has been issued.

(d) If the mark (x) is so placed as to make it doubtful as to whom the candidate (the elector) has given his vote the vote shall be deemed to be invalid.

(21) Declaration of Result of Election

- (i) When the counting of votes is completed, the Returning Officer shall forthwith declare the candidate(s) in order of the number of votes polled in favour of the candidates if more than one candidate(s) is to be elected . If there is an equal number of votes in favour of each of two or more candidates for one vacancy, the selection shall be done by the Returning Officer by draw of lots.
- (ii) The Returning Officer shall also issue to —a(:h successful candidate a certificate of his having been elected to the council and report to the government the date of declaration of the election, and the result thereof.
- (iii) After the result of the election has been declared by him, the Returning Officer shall seal the ballot papers and all other documents relating to the election and shall retain the same with himself in safe custody for a period of six months and thereafter cause them to be destroyed. (iv) A notification would be issued by the Returning Officer announcing the results of the election.

(22) Filling of Casual Vacancy

These will be filled up as per provisions under section 5 of the Act.

(23) Election of President and Vice-Presidentl

As soon as possible after the President or Vice-President, as the case may be, ceases to hold office either because of the expiry of the term of office or for any other reason whatsoever, the Secretary of the Council shall proceed to elect the successor President or Vice-President.

(24) Time Limit For Referring Election Disputes

The time limit for referring any dispute referred to in sub section 3(7) of the Act to the Government shall be, in the case of elected members, thirty days from the date of declaration of the result of election, and in the case of election of the President or Vice President fifteen days from the date of their election.

CONDUCT OF BUSINESS OF THE COUNCIL

6. Calling of Meetings

- 1. (a) The Council shall ordinarily meet for the transaction of business in the months of January, April, July and October in each year, but the President may, whenever he thinks fit and upon a written requisition of not less than one third members and on a date not later than 15 days after the receipt of such requisition, call an extraordinary meeting.
- (b) The exact date, hour and place of such meetings shall be decided by the President.

(2) **Notice for Calling a Meeting**

- (a) All members of the Council shall be given thirty clear days notice of an ordinary meeting and ten clear days notice of an extraordinary meeting. Every notice shall also be pasted at the Office of the Council. Such notice shall specify the date, time and place of the meeting and state whether the meeting is for general business or for any special business. If the meeting is for special business, the nature of such business shall also be specified in the notice.
- (b) The Registrar shall send to all members a copy of the agenda and explanatory notes thereon ten clear days before the date fixed for an ordinary meeting.

(3) **Motions for Insertion in Agenda**

Any member may send a motion to be included in the agenda for an ordinary meeting so as to reach the Registrar twenty clear days before the date fixed for the meeting. The Registrar shall take the orders of the President for inclusion of such motion in the agenda and where any motion is disallowed, the reasons for doing so shall also be communicated along with the agenda to the member who sent the motion, provided that the President may, for reasons to be recorded in writing, accept any motion received, after the expiry of the aforesaid period.

(4) **Attendance of the Meeting**

At each meeting an attendance register shall be placed in the meeting room and every member present shall sign against his name in the register.

(5) **Business to be Transacted at Meetings**

At an ordinary or extraordinary meeting, no business or proposition other than the specified in the agenda shall be taken up provided that the President on his discretion may permit any business or proposition to be discussed which is of an urgent nature and which could not for reasonable grounds be entered in the notice in an ordinary meeting but no such permission shall be granted in case of an extraordinary meeting.

(6) **Adjournment of Meeting**

- (a) Subject to the provisions of the Act, the presiding authority may, at any time for reasons to be recorded in writing, adjourn the meeting to any future day or to any hour of the same day.
- (b) Usually a meeting which is adjourned for want of quorum of ten members including the President, shall be re-assembled after 1/2 an hour of the same day.
- (c) When a meeting has been adjourned to a future day, the President may change such day to any other day and the Registrar shall send a written notice of the change to each member of the Council.

The Registrar shall, if possible, send a notice of the adjourned meeting if the meeting has been adjourned for some other day due to some unforeseen circumstances, which shall be recorded.

(7) **Minutes of the Meeting**

Minutes of the proceedings of each meeting of the Council shall be kept in a book to be provided for the purpose and shall include the names of the members present and if any member present at the meeting so desires, the names of the members voting respectively for or against any motion shall be included as such in the minutes. This book shall be signed by the President at the next meeting after the minutes are confirmed and shall at all reasonable times, be open for inspection by any member of the Council-. Copies of the minutes shall be supplied to every member of the Council within thirty days from the date of the meeting.

(8) **Circulation of Written Proposition**

Whenever it appears necessary to the president to convene a meeting, he may, instead of convening a meeting, circulate a written proposition with the reasons for such proposition for the observation and votes of the members of the Council.

(9) **Honorarium for Attendance at Meetings**

Every member of the Council shall be paid an honorarium of rupees five hundred only for attending a meeting of the Council. This shall be, inclusive of any traveling ,daily allowance.

EXECUTIVE COMMITTEE

6. The Executive Committee shall consist of elected Vice President , and 5 members shall be appointed by the members of the Council. The President of the Council normally be the President of the Committee.

(1) **Eligibility to Continue as Member**

A member shall cease to be a member of the Executive Committee,

- a) if he ceases to be a member of the Council or
- b) if he remains absent from three consecutive meetings of the Executive Committee without the leave of absence from the Executive Committee.

(2) **Resignation of Member**

A member may resign at any time by a notice in writing to the President. Such resignation shall take effect from the date on which it is accepted by the President.

(3) **Casual Vacancies**

(a) The Council shall, as soon as there is a casual vacancy in the office of a member of the Executive Committee, fill it up by electing a member from amongst its members Provided that any such vacancy occurring within two months prior to the expiry of the term of the member shall not be filled.

(b) A member elected under sub-rule (a) shall hold office so long as the member in whose place he is elected would have held it, if the vacancy had not occurred.

(4) Calling of Meetings

The Executive Committee shall ordinarily meet once every two months on such date as may be fixed- by the President. The President may whenever he thinks fit and shall, upon a written requisition of not less than 3 members and on a date not later than seven days after the receipt of such request, call an extraordinary/emergent meeting of the Executive Committee on short notice.

(5) Notice of Meetings

All members of the Executive Committee shall be given seven clear days' notice of an ordinary meeting and three clear days' notice in the case of an extraordinary meeting. Such notice shall specify the place, date and time of the meeting and state whether the meeting is a general meeting or a special meeting and the business, to be transacted thereat

(6) Presiding Authority

The President, when present, shall preside at every meeting of the Executive Committee. If at any meeting, the President is absent, the Vice-President shall preside at such meeting. In the absence of both, the members present shall elect the Presiding Authority from amongst themselves.

(7) Attendance at Meeting

(a) At each meeting, an attendance register shall be placed in the meeting room and every member present shall sign against his name in the register.

(b) Three members including the President shall form a quorum.

(8) Business to be Transacted at Meetings

At any ordinary meeting and in case of extraordinary meeting no business other than that specified in the notice calling such meetings shall be transacted: Provided that the presiding authority may permit any business to be discussed which is of urgent nature and which could not reasonably be entered in the notice.

(9) Adjournment of meetings

(a) If there is no quorum present, the presiding authority shall adjourn the meeting for half an hour on the day.

(b) Any special or ordinary meeting may, with the consent of a majority of members present, be adjourned from time to time but only the business left undisposed of at the meeting from which the adjournment took place shall be transacted at the adjourned meeting.

(10) **Decision at meeting**

- (a) All the items of the agenda at a meeting of the Executing Committee shall be decided by a majority of votes of the members present and voting.
- (b) The Presiding Authority shall have second or casting vote in all cases of equality of votes.

(11) **Minutes of the Meeting**

Minutes of the proceedings of each meeting of the Executive Committee shall be kept in a book to be kept for the purpose and shall include the names of members present and if any member present at the meeting so desires, the names of the members voting for or against any motion shall be included as such in the minutes. This book shall be signed by the presiding authority at the next meeting after the minutes are confirmed, and shall, at all reasonable times, be open to, inspection by any member of the Executive Committee. The copies of the minutes shall be supplied to every member of, the Executive Committee within fifteen days from the date of the meeting.

(12) **Power, duties and functions of Executive Committee**

- (a) The Executive Committee shall consider all petitions or applications addressed to the Council and shall submit its report thereon to the Council.
- (b) The Executive Committee shall consider and prepare a report of any subject which may seem to require the attention of the Council or on such subjects as may be indicated to it by the Council.
- (c) The Executive Committee shall consider and report to the Council on all matters concerning the inclusion or deletion of any qualification or from the Schedule to the Act.
- (d) The Executive Committee shall call from the authorities of any Medical College or School or from any Examining body such information as may be required by the Council and place it before the Council with its report.
- (e) The returns of professional examinations ,conducted during the year and their results shall be collected by the Executive Committee which shall prepare annually a table of results of such examinations to be laid before the Council. (1) The Executive Committee shall exercise all powers including administrative and financial powers as are delegated to it from time to time by the Council or by any other specific order.

(13) **Honorarium for Attendance at Meetings**

Every member of the Executive Committee shall be paid an honorarium of rupees five hundred only(Rs.500.00) for attending a meeting of the Executive Committee. This shall be inclusive of any-travelling /daily allowance.

INQUIRIES

7.(1) **Complaints Against Registered Practitioners**

- (a) The Council may, suo-motu or on any complaint made to it in that behalf, hold an inquiry in respect of misconduct of any registered practitioner for the purposes of the Act.

- (b) Any complaint or information about the misconduct of any registered practitioner shall be first seen by the President [Vice President and then submitted by the Registrar to the Chairman, Disciplinary Committee.
- (c) No complaint shall be entertained unless it is in writing, addressed to the President of the Council and signed by the person making it. It shall state the grounds of complaint, and shall be accompanied by declarations as to the facts of the case. All anonymous complaints may be disregarded, by the Chairman, Disciplinary committee, unless he finds it necessary to process the same in larger interest of the profession.
- (d) Every declaration shall state the description and true place of abode of the declarant, and where a fact stated in a declaration is not within his personal knowledge, the source of the information, and grounds for the belief of the declarant in its truth shall be accurately and fully stated. Any declaration or part thereof which is made in contravention of this rule shall not be accepted as evidence.'
- (e) If the Chairman, Disciplinary Committee has reason to believe that the' complaint is pseudonymous, he may call upon the complainant to furnish further particulars, for ascertaining whether the complaint is genuine or not.

(2) Procedure for Submission of Complaint to Executive Committee

- (a) Subject to the provisions of rules hereunder, the Disciplinary Committee may, on going through the complaint against the medical practitioner and all papers submitted by the complainant, instruct the Registrar to direct the medical practitioner by means of a Registered letter for any explanation he may have to offer with regard to the complaint.
- (b) All the documents pertaining to the complaint, including any explanation forwarded by the registered practitioner, shall then be referred to the Disciplinary Committee.
- (c) The Disciplinary Committee shall consider the complaint and may cause further investigation to be made and may take such legal advice by consulting a panel of legal practitioners/medico legal consultants already constituted for this purpose as it may deem fit.

An assessor or medico legal consultant so appointed shall be paid a remuneration of Rupees five hundred (Rs. 500/-) per day for attendance at an inquiry from time to time.

- (d) The Chairman of the Disciplinary Committee shall cause to be served on the registered practitioner a notice in Form 14 subject to which variation as the circumstances of the case may require. Such notice shall specify the nature and particulars of the charges drawn clearly and precisely and shall inform him of the day on which the Council intends to deal with the case, and shall call upon the practitioner to put in the written statement of his defence within a period of not less than 15 days or such other period, not exceeding 60 days, as may be permitted by the Disciplinary Committee and to attend before the Disciplinary Committee on such date as specified thereof The notice shall be sent at least 3 weeks before the date of inquiry.

(e) Action to be taken by the Disciplinary Committee. The Disciplinary Committee could recommend:

- (i) that the medical practitioner be exonerated of the charges levelled against him if the
- (ii) The punishment to be given in accordance with the bye-laws of the Council;
- (iii) (iii) till such time the Registration is made compulsory for all the persons eligible for registration, the Council will intimate the registering council of the practitioner the recommendation of the Delhi Medical Council and also inform the Medical Council of India.

These recommendations will be sent for ratification to the Council. ,

(3) Notice a Charges on Registered Practitioner

- (i) The notice to the accused shall be accompanied by a statement of allegations on which each charge is based. The relevant allegations as to facts, the inferences which they lead to, the evidence and circumstances supporting such inferences shall be clearly mentioned alongwith any other circumstances proposed to be considered while passing orders on the case.
- (ii) Copies of the relevant documents, if any including any document given or sent to the Disciplinary Committee by or on behalf of the other party which such other party shall be entitled on proper proof to use at the hearing as evidence in support of or in answer to the charges specified in the notice of inquiry shall also be supplied to the registered practitioner alongwith the notice and statement of allegations.
- (c) Copies of any other documents or statements required by such practitioner to prepare his defence may also be supplied to him on request or he may be allowed to take copies.

(4) Reply to Notice

The registered practitioner shall within the time specified in the notice or such extended period, as may be permitted by the Chairman, put in written statement of his defence and state whether he desires to be heard in person by the Disciplinary Committee.

(5) Supply of Copies of All Documents of complaints to members.

- (a) Copies of all material documents including the written statement of defence, if any, which is placed before the Council as evidence in regard to the case, shall be supplied to all members of the Disciplinary Committee before the hearing of the case commences.
- (b) The complainant may, on application in writing, obtain copies of any document, explanation, statement or other evidence put forth in his defence by the registered practitioner.

(6) Procedure of Inquiry

(a) Where a complainant appears personally or through an Advocate, the following procedure shall be followed, namely:-

- (i) The Registrar will read to the Disciplinary Committee the notice of inquiry addressed to the practitioner;
- (ii) The complainant will then be invited to state his case by himself and to produce his evidence in support of it. At the conclusion of the evidence of the complainant, his case will be closed.
- (iii) The practitioner will then be invited to state his case by himself and to produce his evidence in support of his case. He may address the Disciplinary Committee either before or at the conclusion of his evidence but only once.
- (iv) At the conclusion of the practitioner's case the Disciplinary Committee shall, if the practitioner has produced evidence, hear the complainant in reply on the case generally, but will bear no further evidence except in any special case in which the Committee may think it right to receive such further evidence. If the practitioner produces no evidence, the complainant will not be heard in reply except by special leave of the Committee.
- (v) Where a witness is produced by any party before the Disciplinary Committee, he will be first examined by the party producing him, and be cross examined by the opposite party and then re-examined
- (vi) The Chairman and the Members of the Disciplinary Committee may put question to the complainant and registered practitioner including any of their witnesses

(b) When there is no complainant or no complainant appears, the following procedure shall be followed, namely:-

- (i) The Registrar shall read to the Disciplinary Committee the notice of inquiry addressed to the practitioner, and will state the facts of the case and produce before the Disciplinary Committee the evidence by which it is supported in the presence of the registered medical practitioner.
- (ii) The practitioner shall then be invited to state his case by himself and to produce his evidence in support of it. He may address the Disciplinary Committee either before or at the conclusion of his, evidence, but only once.

(7) Record of Proceedings at Inquiries

The Chairman shall keep a record of proceedings of the inquiry held under these rules, including the evidence of each witness, through the Registrar and subscribe his signature with date on the record each day of the proceedings.

(8) Power of the Committee to give further opportunity to practitioner to make statement

Notwithstanding anything contained in these rules, after completion of the inquiry, the registered practitioner shall be given further opportunity of making any oral or written statement. Copies of such evidence as are required by the registered practitioner for making such statement shall be supplied to him.

(9) Decisions of the Committee and their Implementation

As soon as the hearing of the case is over and the registered practitioner has made his oral or written statement, if any, the Disciplinary Committee shall deliberate thereon in private and at the conclusion of the deliberation, the Chairman shall forward the decision of the Disciplinary Committee to the Council for ratification and shall, pronounce its decision at the earliest. If it is not possible to declare the decision immediately at any time thereafter, the Chairman shall direct the Registrar to inform the parties of the decision of the Council by a Registered letter and to implement the decision, but not later than fifteen days.

(10) APPEALS

(1) Every appeal by a person aggrieved by any decision of the Disciplinary Committee shall be addressed to the President and shall state the grounds for the appeal and shall be accompanied by all relevant documents in original which shall be returned along\With the decision communicated under the rules.

(2) The President may call for any additional particulars that may be required after going through the appeal, and the original papers on which the Registrar and/or Disciplinary Committee has given its decision.

(3) The appeal shall be placed before the next ordinary meeting of the Council. The Council shall, after giving a hearing to the appellant and the Registrar, take a decision which shall be communicated to the appellant by registered post.

CONDITIONS OF SERVICE OF REGISTRAR AND OTHER STAFF AND THE SUPERVISORY POWERS AND DUTIES OF REGISTRAR

8. In general, the rules governing the employees of Uttaranchal Medical Council shall be similar to those of the candidates in the Govt. in the contractual service of the Government of Uttaranchal if not otherwise prescribed .

Recruitment

The Registrar shall be the Secretary of the Council, in absence of the Registrar the Dy. Registrar shall look after his work. The daily working hour shall be fixed by the Council. Registrar/Dy. Registrar should be a graduate of Medical Science recognized under schedule (1),(2) or (3)of Indian Medical Council Act, 1956 (Central Act 102 of 1956) The scale of pay age, etc shall be fixed by the Council.

Other officers and employees of the Council

No officer or employee of the Council shall anywhere else work without the previous permission of the Council

(2) **Attendance**

The Registrar shall be empowered to mark presence of the employees in the attendance register for a particular day and time as fixed for work by the Council.

(3) **Duties of Registrar**

- a. The Registrar will function under the overall control and guidance of the President, Vice-President of the Council.
- b. The Registrar shall conduct and have charge of the correspondence of the Council and shall issue all requisite notices in the manner required under these rules.
- c. The Registrar shall have the power to create or re-create any posts with the approval of the President.
- d. The Registrar or any other officer functioning as Registrar shall be authorized by the President to lodge a complaint in the Court of the Metropolitan Magistrate in compliance of Section 28 of the Delhi Medical Council Act 1996. The Registrar or any other officer functioning as Registrar shall also represent the case on behalf of the Council with the help of a lawyer on the panel of the Council.
- e. In absence of Registrar, the person nominated by the Council with the consent of the Government shall work as Registrar.

(4) **Maintenance of Accounts and Other Registers.**

- (a) Cash Books
- (b) Ledger
- (c) Inward and Outward ledger including postage accounts
- (d) Dead Stock register .
- (e) Stock register for printed certificates
- (1) Receipt books
- (g) Register for grants
- (h) Voucher files
- (i) Attendance roll
- 0) Register of leave accounts,
- (k) Registers required for the F.F. of the Council
- (l) Service books and
- (m) Other registers as may be necessary

(5) **Opening of Bank account**

An account shall be opened in the name of the Council in the main Branch of any Nationalised Bank at Dehradun, all money of the Council, namely donation, fees etc. shall be deposited in the Bank. All cheques to withdraw money from Bank shall be signed by any two out of three i.e. President, Vice President and Registrar.

(6) **Receipt of Money**

The Registrar shall receive all money payable to the Council. He shall not keep with him any sum exceeding Rs. 1000/-, the balance being deposited in the Bank to the credit of the Council.

(7) **Annual Statement of Income and Expenditure**

The Registrar shall, in the month of July each year, prepare a statement of income and expenditure of the preceding financial year, and draw the attention of the Council to such matters as seen deserving of notice.

(8) **Annual Accounts and Audit**

The annual accounts shall be prepared up by the Registrar under the direction of the Executive Committee. They shall be audited by the Chief Auditor, Local Funds Accounts, as soon as possible after the close of each financial year.

(9) **Estimates of Income and Expenditure**

(a) In the month of February each year, an estimate of the income and expenditure of the Council for the year commencing on 1st April then next ensuing, shall be laid before the Council.

(b) Such estimates shall make provision for the fulfillment of the liabilities of the Council and effectively carrying out its objects. The budget estimates shall include on its income side, besides all income ordinarily anticipated, all fees received from registration and other sources.

(c) The Council shall consider the budget estimates so estimated to it and shall sanction the same without modifications or subject to such modifications as it may deem fit.

(10) **Supplementary Estimates**

The Council, if deemed necessary, at any time during the year for which any estimate has been sanctioned, cause a supplementary estimate to be prepared and submitted to it. Every such supplementary estimate shall be considered and sanctioned by the Council in the same manner as if it were an original annual estimate. No expenditure shall be incurred by the Council which is not duly provided for in the budget or in a supplementary budget estimate.

(11) **Scrutiny of Claims**

A bill or other voucher presented as a claim for money shall be received and examined by the Registrar. If the claim is for a sum not exceeding Rupees One Thousand (Rs. 1000/-) and the bill is in order, he shall pay it. If the claim is for a sum exceeding Rupees One Thousand (Rs. 1000/-)

the payment shall be made after the claim is sanctioned by the President.

(12) **Accounting of All Sums Received or Spent**

The Registrar shall immediately bring into account in the cash book all monies received or spent by the Council

MISCELLANEOUS

9.(1) Form of List and Particulars To Be Included

(a) The list of registered practitioners printed and published under rule 3(9) in accordance with section 21 of the Act shall be in Form 7. The list shall be divided into different parts corresponding to the parts of the Register. Every list to be published subsequent to the first list shall show the names of all persons entered in the list as on the 31 st December preceding the year of such publication, and shall be published on or before a date to be decided by the Council.

(b) There shall be made every year and entered in the printed list of registered practitioners, enumeration of –

(i) the total number of persons on the Register before the 31st December immediately preceding such year.

(ii) the number of persons added by registration during such preceding year ;

(iii) the number restored to the Register the number removed from the Register, stating the section of the Act under which the name has been removed; and

(iv) the number removed by reason of death.

(c) **Manner of Publication of List .**

(i) A printed copy of the list shall be displayed by the Registrar on the notice board of his office. A notice that the printed copy of the list has been exhibited on the notice board and is available for perusal, shall be given by the Registrar in the Official Gazette and such newspapers as the Council may select.

(ii) The printed copies of the list shall be distributed to such Officers, institutions and other organizations as the Government or the President direct from time to time.

(iii) Printed copies of the list may also be kept for sale to the public/Registered Medical Practitioners.

(d) Charging of Fees

Fees shall be levied by the Council as shown below:

Sr. No.	Purpose	Rs.
(i)	For entering of 10 year old registration at some other state in the register of Uttaranhchal	2000.00
(ii)	For recording change of name in the register	500 .00
(iii)	For entering each additional qualification specified in the Schedule to the Act or in the First Schedule of Part or the Third Schedule to the Indian Medical Council Act, 1956	500 .00
(iv)	For entering each additional qualification specified in the Second Schedule or Part II of the Third Schedule to the Indian Medical Council Act, 1956	500.00
(v)	For issue of duplicate certificate of registration	560.00
(vi)	For issue of a certified copy of an entry in the register	500.00
(vii)	Provisional Registration	500.00
(viii)	Registration	3000.00
(ix)	Temporary Registration	500.00
(x)	Continuation (Renewal) of Registration	500.00
(xi)	Transfer from other Councils	2000.00

The above schedule of rates of fees shall be revised by the Council after every three years and the schedule of rates notified in the gazette.



Form 1
[Rule 3(I)]
Uttaranchal Medical Council
Dehradun

Receipt No

Date

Bankers's chegue/ Bank draft no Date

APPLICATION FORM FOR PROVISIONAL REGISTRATION

1. Name of the Applicant: (First name)..... Middle Name..... Surname
2. Maiden Name (in case of married women)
3. Father's Name :
4. Sex .: Male / Female
5. Address: Temporary Permanent
6. Date and Place of Birth:
7. Preliminary Education (full particulars of matriculation or equivalent examination passed with name of the examining body with year of passing)
8. Date of passing Inter-Science/Pre-Medical/10+2 or equivalent examination with name of the College/Board.
9. Name of the Institution where applicant has been selected for practical training whether the Hospital or the Institution is recognized by the Medical Council of India / Medical College
10. Name of the Medical College attended
11. Name of Medical Degree/Diploma obtained and University/Licensing body with the month and year of passing the Final MBBS examination
12. Is the Applicant a Citizen of India
 - (a) by Birth
 - (b) by Domicile.-if so, state date of becoming

Indian Citizen

Date:

(Signature of the Applicant)

Note :-

- (1) Application in duplicate is to be submitted to the office of the Council along with 4 passport size Photographs (2 to be pasted on the applications).
- (2) Provisional degree/diploma or provisional certificate of having passed the MBBS examinations issued by the Dean of the college/ university in original along with relevant copies should be forwarded with this application.' The original will be returned with the provisional certificate of registration.
- (3) The application form should be properly and neatly filled up.
- (4) The total registration fee is Rupees Four Thousand five hundred (Rs 4500/-). The bank draft/banker's cheque for Rupees One Thousand and five hundred (Rs 1500/-) crossed in favour of the "Uttaranchal Medical Council, Dehradun "payable_ at Dehradun, should be sent with the application as fee for provisional registration and the balance may be sent at the time of submitting application for full registration after completion of Internship.

(for office use only)

S.No. of Provisional Registration Certificate issued..... S.No. of Photo
Identity Card issued.....

Date

Acknowledgement of receipt of Provisional Registration Certificate & Photo Identity Card Received one of each of the above documents in original.

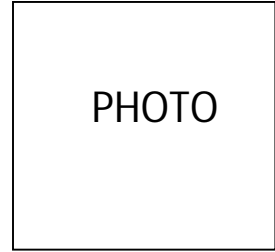
Signature of provisionally registered person
Name & Date

Form -2

[Rule 3 (1) (a)]

Uttaranchal Medical Council

Dehradun



(Logo of the Council)

(Constituted II/Idc, the Uttaranchal Medical Council

Certificate of Provisional Registration

Provisional Registration No.

This is to certify that Shri / Shrimati / Kumari.....
(who has signed in the box)

son/daughter of Shri/Smt.....

having passed the Final MBBS Examination on (date) from -(Medical College).....

affiliated to the University of has been given Provisional Registration under the Uttaranchal Medical Council Act 2002, for the purpose of practical training (Internship).

This certificate does not entitle the holder to practice Medical Profession at any place other than the approved medical college, hospital or its ancillary units.

In witness whereof seal of the Uttaranchal Medical Council, Dehradun and the signature of the Registrar are herewith affixed.

Subject to the provisions of the said Act, this certificate is valid upto or the completion of the Internship, whichever is later.

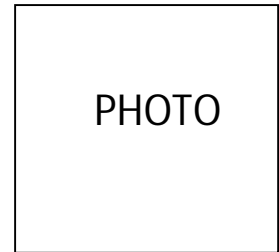
Signature of the Registrar

Dated Seal

N.B. :- This certificate must be returned to the Council at the time of Permanent Registration.

Form -3

UTTARANCHAL MEDICAL COUNCIL
PHOTO-IDENTITY CARD



S. No.

Name:

Address:

Academic Qualifications :

* Provisional Registration valid upto

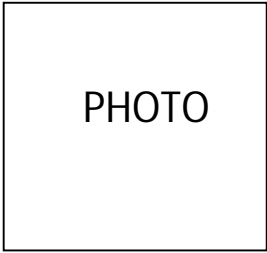
[under Rule -3(1)(b)]

(Signature of Provisionally Registered Medical Practitioner)

Signature of the Registrar.

Date :

Date :



Form 4
Rule 3(2)]
Uttaranchal Medical Council, Dehradun

Stamp of Address of the Council

Receipt No

Date.....

Bankers's cheque/Bank draft no.

Date

APPLICATION FORM FOR REGISTRATION

1. Name of the Applicant: (Sur name)..... (Middle name)..... (First name)..... (In Block Letters)

Maiden Name (in case of married women):

2. Father's Name ;

3. Sex: Male / Female

4. Address: Temporary Permanent

5. Date and Place of Birth :

6. Nationality:

(Whether Indian by Birth by Domicile. if not by Domicile, state date of becoming Indian Citizen)

7. Details of practical training (Internship):

Whether Internship was conducted at a hospital recognised by the Medical College:

8. Details of Academic Qualifications:

Description of the qualifications for which registration is required The name of the University or Licensing Body should also be stated	Date of obtaining the qualifications and name of the Degree .Also state the institution from which appeared for the said examination along with your roll number at the examination
	1. Date: 2. Institution 3. Roll No. at the exam

9. Details of Provisional Registration/ Registration, if any with any, other Council:

10. Present Occupation Date:

Date

(Signature of the Applicant)

(2)

Applicant submits herewith original certificates for verification and also submit copies of the following certificates:-

- a) Birth certificate/matriculation certificate/SSC Exam Certificate/School Leaving Certificate with Date of Birth.
- b) The Degrees
- c) The Diplomas
- d) Other evidence in support of my having obtained the qualification which I possess in original. e) Copy of Internship Completion Certificate.
- e) The original Provisional Registration Certificate.

The applicant hereby submits a crossed bank draft/banker's cheque No..... dated..... Rs 3,000/- (Rupees Three thousand only) in favour of the "Uttaranchal Medical Council 1, Dehradun".

The applicant authorises the Council to inform the Council at which he was previously registered, that he is now registered at Uttaranchal Medical Council.

The applicant hereby undertakes to abide by rules framed/likely to be framed from time to time by the Council.

Date:

(Signature of the Applicant)

Application must be submitted along with 4 photos (one pasted on the application).
The application form should be properly and neatly filled up.

(for office use only)

S.No. of Registration Certificate issued dated

S.No. of Photo Identity Card issued dated

Acknowledgement of receipt of Registration Certificate & Photo Identity Card

Received one each of the above documents in original .

Signature of registered person

Name,

Date.

Form-5

[Rule 3(2)(a)]

UTTARANCHAL MEDICAL COUNCIL

(Logo of the Council)

(Constituted under the Uttaranchal Medical Council Act, 2002)

Certificate of Registration

Registration No.

This is to certify that Doctor/Shri / Shrimati / Kumari.....
(who has signed in the box)

Son/daughter of Shri/ Smt.....
possessing the following qualifications, has been duly registered under the Uttaranchal Medical Council Act, 2002

(Degree)

(Subject)

(University)

In witness whereof, the seal of the Uttaranchal Medical Council, Dehradun and the signature of the Registrar, are herewith affixed.

Subject to the provisions of the said Act, this certificate is valid upto a period of 5 years from this date.

Dated

Seal

Signature of the Registrar

Form-6
UTTARANCHAL MEDICAL COUNCIL
Dehradun

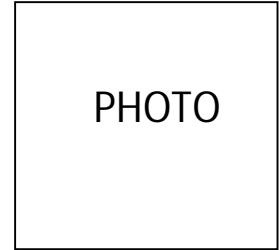


PHOTO-IDENTITY CARD

Name:

Address:

Academic Qualifications:

Registration valid upto :

[under Rule -3(2)(b)]

(Signature of the
Registered Medical Practitioner)

(Signature of the Registrar)
Date:

Form -7

[Rule 3(3)]

Format of Register of Medical Practitioners

Registration No.	full name including father's name and surname and also maiden name and surname in case of married women	Date of Birth	Address	Nationality	Qualification and date on which each was obtained	Date of Registration	Date of removal and if subsequently re-registered, the date of re-entry after removal	Remarks, warnings, awards etc
1	2	3	4	5	6	7	8	9

FORM 8

[Rule 3(6)]

Uttaranchal Medical Council, Dehradun

Stamp of Address of the Council

Receipt No

Date

Bankers's cheque Bank draft no..... Date.....

APPLICATION FORM FOR REGISTRATION OF ADDITIONALQUALIFICATION(S)

1. Name of the Applicant: (Surname)..... (Middle name).....
(First name)

[In Block Letters] :

Maiden Name (in case of married women) :

2. Father's Name :

3. Sex: Male / Female

4. Address: Temporary Permanent

5. Date and Place of Birth :

6. Name of Additional Degree/Diploma obtained and

University/Licensing body with year of

Obtaining the same. The subject of

post graduation(s) should

also be indicated.

7. Registration No. in Uttaranchal Medical Council with date

Date:

(Signature of the Applicant)

(2)

Note:

- (1) Copies of relevant additional academic qualifications may be submitted with this application alongwith originals which would be returned after verification.
- (2) The application form should be properly and neatly filled up.
- (3) Crossed Bank draft/banker's cheque for Rs 100/- (Rupees hundred only) in favour of "Uttaranchal Medical Council,Dehradun' payable at Dehradun , should be sent with the application as fee.
- (4) Only post graduate qualifications recognised by Medical Council of India would be entered in the Register.
- (5) Entries of additional qualifications as under (4) above would be entered only for those persons who possess a registerable basic medical qualification as included in the schedule to the Indian Medical Council Act, 1956.

FORM 9

[See Rule 5 (2) (1)]

Notice of publication of Electoral Rolls

1. Notice is hereby given that the electoral roll for election of members of the Uttaranchal Medical Council has been prepared in accordance with the Uttaranchal Medical Council Rules, 2003 and copies of the roll will be available for inspection and/or sale at the office of the Council at the address of the Council.

2. (a) Every claim for inclusion of a name in the roll; or

(b) Every objection to

(i) the inclusion of any other person's name in the roll; or

(ii) to any particulars in any entry in the roll

shall be addressed to the Registrar and presented or sent by post to him at the address, referred to above, so as to reach him on or before

Dehradun

Signature of the Registrar

Dated.....

FORM 10

[See Rule 5(5)]

Notice of Election

Election to the Uttaranchal Medical Council

Notice is hereby given pursuant to the provisions of the Uttaranchal Medical Council Rules, 2003 that

- (1) an election is to be held of * members of the Delhi Medical Council elected by the-registered practitioners from amongst themselves:
- (2) nomination of registered practitioners eligible to fill the seat/seats are invited
- (3) forms of nomination papers may be obtained from the Registrar on application
- (4) Nomination papers may be sent so as to reach the undersigned at or before (hours)..... on the(date),..... at (place).....
- (5) Nomination papers will be taken up for scrutiny at (hours)..... on the (date)..... at (place)
- (6) candidature may be withdrawn by a notice in writing signed by the candidate and delivered to the Returning Officer so as to reach him at or before (hours)..... on the (date) at (place)
- (7) the voting papers may be sent by the electors so as to reach the Returning Officer at or before (hours)..... on the (date)....., at (place).....
- (8) the votes will be taken up for scrutiny and counting at ;(hours) ,on the..... (date),at (place)

Date

Address

RETURNING OFFICER

* Here insert the number of impending vacancies.

FORM 11

[See Rule 5(6)]

Form of Nomination Paper

Election to the Uttarakhand Medical Council, Dehradun

(To be filled in by the candidate)

I hereby offer my candidature for the election to the Uttarakhand Medical Council. I further I declare that I shall work for Uttarakhand Medical Council, if elected.

Date Signature of the Candidate

(To be filled in by the proposer)

I hereby nominate as a candidate for the forthcoming election to the Uttarakhand Medical Council.

- (1) Full name of the Candidate
- (2) Full postal address of the Candidate
- (3) Serial number of the candidate in the electoral roll
- (4) Full name of the Proposer :
- (5) Full postal address of the Proposer
- (6) Serial number of the Proposer in the electoral roll

Dated :

Signature of the Proposer

(To be filled in by the Seconder)

I second the above nomination.

- (1) Full name of the Seconder :
- (2) Full postal address of the Seconder :
- (3) Serial number of the Seconder in the electoral roll :

Dated :

Signature of the Seconder

to be filled by the Returning Officer :

Serial No. of nomination paper

This nomination paper was delivered to me at my office at(hour) on(date)

Date :

Returning Officer

Decision of Returning Officer accepting or rejecting the Nomination Paper.

I have examined this Nomination Paper in accordance with the provisions of the Uttaranchal Medical Council Rules 2003 and decided as follows:-

Date.

Returning Officer

FORM 12

[See Rule 5(15)]

Uttaranchal Medical Council

Counterfoil of Ballot Paper

Ballot Paper

Outerfoil

(front)

(1) Serial No. of ballot paper.....	S.NO. (1)	S.No.(2)	Vote (X)
	(1)	(2)	(3)

(2) No. of Elector on Electoral Roll

to whom the ballot paper has

been sent (Returning Officer)

(Back of outer foil)

DIRECTIONS FOR ELECTOR FOR RECORDING VOTES

- (1) You have vote (s).
- (2) Record each vote by putting a cross in column (3) against the name of candidate for whom you wish to vote ,
- (3) You must not put more than cross.
- (4) You must not put more than one cross opposite the name of any candidate.
- (5) Your vote is secret. You must not your signature on the ballot paper or make any other mark on it which will reveal your identity.
- (6) After you record your votes, put the ballot paper in the smaller cover, close the cover and put it in the larger cover. Close the larger cover. Write your name and put your signature at the placesmarked on the larger cover.
- (7) Dispatch the larger cover to the Returning Officer so as to reach him before (Date).....(Time).....

FORM 13

[See Rule 5 (15)]

S. No. of elector in the electoral roll:-

To,

(LARGE COVER)

Returning Officer

Election to Uttaranchal Medical Council

Address

The

ELECTION -IMMEDIATE

NOT TO BE OPENED BEFORE

COUNTING

Name of the elector

Signature of the elector

FORM 14
[See Rule 7 (6)]
NOTICE

- (1) On behalf of the Uttaranchal Medical Council, the Registrar, hereby give you notice that on examination of the materials available, it is found that prima facie case exists for holding an inquiry into your conduct in the matters hereafter mentioned and do hereby charge you as under (to mention specific charges).
- (2) A statement of allegations and a statement of evidence are appended.
- (3) You are called upon to put in your written statement of defence along with such documents as you intend to rely on in your defence in answer to the above charges within days from the date hereof and to state at the same time whether you desire to be heard in person by the Council. If you desire to examine any witnesses in your defence, you are called upon to furnish at the same time the names and addresses of your witnesses. On your failure to put in your statement or to furnish the names and addresses of your witnesses within the time allowed to you, it will be presumed that you do not wish to make a statement or to furnish any witnesses.
- (4) You are further called upon to state why the above charges or any of them, if held proved, should not be considered as good and sufficient ground for imposing upon you any of the penalties specified in Section 21 of Uttaranchal Medical Council Act, 2002.
- (5) A copy of Section 21 of Uttaranchal Medical Council Act, 2002.together with an extract of rules relating to inquiry procedure under the Uttaranchal Medical Council Rules, 2003 are enclosed for your ready reference. You may, if so desire, apply for copies of the relevant documents.

Date : 6/9/04

Registrar
Uttaranchal Medical Council

Place

Seal

(S.K. Das)
Principal Secretary

